



## Alabama Network of Children's Advocacy Centers, Inc.

September 10, 2023

Mr. Bill Poole  
Director of Finance  
Alabama Department of Finance Alabama State Capitol  
600 Dexter Avenue, Suite N-200 Montgomery, AL 36130

Re: Memorandum of Understanding by and between the Department of Finance and the Alabama Network of Children's Advocacy Centers, Inc.

According to responsibilities outlined in the Memorandum of Understanding ("MOU") between the State of Alabama Department of Finance and the Alabama Network of Children's Advocacy Centers, Inc. (the "Network") the Network submits this report outlining the use of the \$4M in ARPA Funds allocated for Children's Advocacy Centers.

Since the execution of the memorandum of understanding signed on August 15<sup>th</sup>, 2023, the Network has undertaken the following activities to implement the responsibilities outlined in the memo:

- Researched child populations per county and voted upon a funding formula for all 47 Children's Advocacy Centers.
- Contracted with a Grants and Compliance Coordinator to review and approve grants, audit financial documentation and distribute approved funds.
- Researched and committed to Coalition Manager, a software designed to receive, track, and approve grants for reimbursement.
- Scheduled weekly meetings to discuss instructions and reporting forms for Children's Advocacy Centers to use when submitting for reimbursement. The Network distributed this information to all centers and will begin receiving grants until October 15<sup>th</sup>, 2023.

There were no expenditures in August 2023. Pursuant to the MOU, we will provide a report on September expenditures no later than October 10, 2023.

On Behalf of the:

Alabama Network of Children's Advocacy Centers, Inc.

Sincerely,

*Lynn Bius*

Lynn Bius  
ANCAC State Executive Director



